

**Job Posting: General Manager of QuadNB  
(New Brunswick All-Terrain Vehicle Federation)**



QuadNB is seeking a full-time, permanent **General Manager** to lead its Provincial organization. The Manager will work closely with the Board of Directors and his role involves overseeing the strategic planning, day-to-day operations, staff supervision, financial management, stakeholder relations, promotion of trail development and to ensure safety standards are maintained across the province.

**Key Responsibilities:**

- Lead and monitor QuadNB's Strategic Plan
- Supervise staff and manage internal operations
- Knowledge of business procedures, financial management and computer programs related to the position
- Ensure Federation By-laws and Policies are followed
- Ensure government rules and regulations are followed
- Promote community and stakeholder partnership and funding opportunities
- Promote tourism and trail system as a safe family outdoor sport
- Manage Federation business in partnership with a Board of Directors
- Availability in evenings and weekends when required

**Qualifications:**

- Post-secondary education in a business-related program or a minimum of five years of managerial or supervisory experience in a supervisory position
- Bilingual (French/English) preferred
- Excellent communication, leadership, management and interpersonal skills
- A valid NB driver's license and successful completion of a criminal record check
- Knowledge of ATV activities, tourism, or trail development is an asset
- Ability to manage priorities and work effectively within a team environment

**Salary:** Between \$85,000 and \$90,000 per year, depending on experience and qualifications.

**Location:** *Hanwell, New Brunswick (with an option for remote work under certain conditions)*

**How to Apply**

Send your resume and cover letter to [natasha.landry@quadnb.ca](mailto:natasha.landry@quadnb.ca) and type in the subject line: "General Manager – QuadNB"

**Applications must be received on or before **JULY 30, 2025****